



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY AVIATION CENTER AND FORT RUCKER
453 NOVOSEL STREET
FORT RUCKER ALABAMA 36362-5105

REPLY TO
ATTENTION OF

10 MAY 2004

ATZQ-CS

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Nomination/Selection Process for Chief Warrant Officer of the Aviation Branch (CWOB)

1. Purpose: To delineate the nomination/selection process for Chief Warrant Officer of the Aviation Branch (CWOB). This individual should be announced during the 2005 Aviation Conference.

2. Background:

a. The Chief Warrant Officer of the Aviation Branch and USAAVNC was designated and initially assigned to Fort Rucker, Alabama, March 2002. CWOB positions were initiated by recommendation of the Army Training and Leader Development Panel, Phase III (Warrant Officer Study) in conjunction with and furthering the efforts of the Army Development Study XXI. The Aviation Branch Chief quickly seized the opportunity and established the first CWOB by selecting and empowering him "by Charter". The tour of duty for the CWOB normally is 2 years, but not to exceed 3 years. March 2005 will be the three-year mark of the current CWOB, making it imperative the selection process begin immediately.

b. Choosing a CWOB was a step in recognizing the critical role Aviation Warrant Officers (AWOs) play within the branch. Their leadership, technical, and tactical competence is essential in meeting current and future challenges. The CWOB serves as an advocate and voice for AWOs at the highest level within the branch and Army by addressing issues concerning personnel management, training, and professional development. The CWOB is recognized as an integral part of the Aviation Branch command group involved in the day-to-day operations of the branch and USAAVNC. This recognition, clearly establishes a position of prestige, which can truly reflect the culmination of a warrant officer's career.

3. Duties and functions:

a. Serves as the principal advisor to the Aviation Branch Chief on all matters pertaining to AWOs.

b. Serves as the Aviation Branch Chief's conduit for AWOs from DA level throughout the Army.

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c. Serves as principal assistant in determination and assessment of AWO acquisition, training, development, distribution, deployment, sustainment, force management, separation, and other areas impacting readiness.

d. Ensures personnel management and leader development policies and actions are incorporated with the Aviation Branch Chief's intentions and have consideration for AC, ARNG and USAR AWOs.

e. Serves as oversight for the Aviation Branch's officer development courses (WOBC and WOAC) and AWO leader development issues.

f. Assists, as required, the USAAVNC CG/DCG and Aviation Training Brigade Commander with pertinent flight training issues.

g. Briefs various career courses on warrant officer perspectives.

h. Serves as the senior warrant officer mentor for the branch, and represents the branch at functions, when required.

4. Preferred selection criteria:

a. Grade/MOS: CW5 / AOC 151-155

b. Military education: Warrant Officer Senior Staff Course (WOSSC) graduate.

c. Civil Education Level: Graduate Degree, but not required.

d. Effective speaker and writer.

e. Meet Army standards in height, weight, and APFT.

f. Mandatory Retirement Date (MRD): Candidates must be able to serve at least 2 years before their MRD.

g. Recent operational aviation experience (within the last 5 years).

h. TOE experience.

i. Multi-theater assignment experience.

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j. Basic knowledge of structure, personnel, and professional and training development, but most importantly, a Warfighter.

5. Packet Contents: Sent to Aviation Proponency (see Para. 6).

a. Endorsement letter from colonel (O-6) or higher in a command position from individual's chain of command. (See Para 6.a.)

b. Officer Record Brief (ORB).

6. Nomination Procedure: The nomination process is used to identify candidates who meet the criteria.

a. MACOM staffs, Aviation Brigade Commanders and Directors may formally nominate candidates for consideration by memorandum providing name, rank, and SSN of their nominee.

b. Send nomination memoranda and ORB to Commander, United States Army Aviation Center, (ATTN: Officer Actions, Aviation Proponency Office), 453 Novosel Street, Bldg. 114, Fort Rucker, AL 36362.

c. A voting board will consist of the DCG, CofS, CWOB and Branch CSM to determine final list of nominees. Recommendations will be forwarded to the Commanding General/Chief, Aviation Branch for final decision. The Chief, Aviation Branch, may conduct interviews via telephone, VTC, or in person, as required.

d. The Director, Aviation Proponency will coordinate potential nominees with Chief, Warrant Officer Division (WOD) and Aviation Branch Chief, WOD, Human Resources Command.

7. Selection and Training:

a. Packets due to Aviation Proponency action officer, CW4 Huffman, NLT 28 JUN 04; board will convene NLT 15 JUL 04. First O-6 in CW5's chain of command will be notified NLT 1 NOV 04. Chief, Aviation Branch will announce the selected candidate at an appropriate time and place.

b. The Director, Aviation Proponency, will coordinate with HRC for reassignment and enrollment in the Army Force Management Course and the Warrant Officer Special Assistant Course prior to assuming duties, if required.

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8. POC is Aviation Proponency Office, email: ATZQAP@rucker.army.mil, COMM (334)255-2359 DSN 558-2359.

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